Step III: The First Draft.
Write sentences into the open spaces. Build on the topic sentences and DO THIS IN ANY ORDER YOU WISH. You are not bound by a linear model – forcing you to start at the top of the page and write until you get to the end. You are as free as a sculptor who can move from one part of his statue to another. For example, while working on one paragraph, you may get an idea for another. Simply move to that one before you forget.

Step IV: Recast Your Five Paragraphs.
Refine them by adding a sentence here and deleting one there, and watch how nicely your article takes shape. Expand each topic sentence by enlarging it with additional sentences that illustrate or explain, in some way, the meaning of the topic sentence.

Step V: Polish Your Paper.
Check your work for grammar, spelling, trite words and phrases, and repetition. Now read the entire article out loud to yourself and someone else. Always have someone edit your material before handing it in. If it looks and sounds good, you're finished with an "A" paper.

11. Take Advantage of Registration Tricks.

Register promptly. Don't wait until the last minute. Good courses with good instructors fill up fast.

Even so, if you fail to get into any popular classes, don't be discouraged. At many schools, registration reopens, because students have dropped the class, failed to pay fees, or lacked the proper prerequisites. Be at the registration site early to ensure a place in your desired class.

Reopening of registration may not be an alternative. Still, never give up getting into a course. Instructors will often find ways of making room for persistent and interested students.

Also, try registering for 18 to 21 credits. Then, after sitting in on a few sessions, drop the one or two courses you don't like during the drop-add period, if this is permitted.

Remember, you are your most important advisor. Know your program of studies and catalogue from cover to cover. Don't put all your trust in others.

- Know and take advantage of registration techniques.
- Never give up getting into a course.
- Memorize the college catalogue for your course of study.